
PowerPoint® for Public Safety™
Wyoming Law Enforcement Academy
Douglas, WY
August 16-17, 2010

Course

Flagship course of Police Technical, PowerPoint® for Public Safety™ is designed to help all public safety personnel become more efficient and proficient with PowerPoint®. Go beyond text on a slide, there's much more to PowerPoint®.

Day One

1. **Before PowerPoint®** - Presentation Skills, Practice and Preparation
2. **Building Presentations** – Standard methods, *Fast Development*
3. **Saving Presentations**
4. **Package for CD** – Creating Presentations that Everybody Can Access
5. **Best Practices** for Printing Presentations

Day Two

1. **Splash Screens** – Manage your presentations
2. **Custom Animation** – Use PowerPoint® to visual depict procedures
3. **Capturing Images** – Scanners, Digital Camera
4. **Capturing Audio and Video** – From YOUTUBE and DVDs



Thomas M. Manson, MA

Thomas Manson is the owner of Police Technical, Inc. Mr. Manson speaks 50 weeks a year at national and international public safety conferences including: **IACP** (International Association of Chiefs of Police), **CALEA** (Commission on Accreditation for Law Enforcement Agencies), **ILEETA** (International Law Enforcement Educators and Trainers Association) and others.

Mr. Manson taught at, and received degrees from: Wichita State University (Master of Arts, 1996) and Indiana State University (Bachelor of Science, 1993). He began his law enforcement career with the United States Border Patrol in South Texas.

Mr. Manson lives in Indiana with his wife and daughter.

Application deadline: July 9, 2010
COST: Wyoming Law Enforcement-\$375.00
Other- \$469.00
16 P.O.S.T. credit hours
Submit Application Form #SS-2
