

PowerPoint® for Public Safety™ HANDS-ON Wyoming Law Enforcement Academy Douglas, WY April 20-21, 2011

Cost: \$400.00 (Includes Lodging & Meals)
Registration Deadline: March 11, 2011

Limited Seating of 25! – Hurry and Apply

Course

Follow up class to the flagship PowerPoint® for Public Safety™ course but it is not a prerequisite to attend this class first. Students apply advanced techniques in 5 areas: Presentation, Organization, Custom Animation, Design, and Multimedia. This course is taught in a hands-on environment using the student's own laptop. Each student chooses which aspects he or she would like to improve. Students present their projects on day 2, and provide copies to their peers. (*Law enforcement sensitive material is excluded, as necessary*).

Day One

1. Improving PowerPoint®

- a. **Presentation** – improving **Data Presentation** with PowerPoint®
- b. **Organization** – improving the **Organization of Data**
- c. **Custom Animation** – improving **Animations and Simulations**
- d. **Design** – improving the **Design of Slides**
- e. **Multimedia** – improving the use of: **Images, Audio, and Video**

2. Hands - on Training

- a. Students work in a guided environment on 1 or 2 of the above areas

Day Two

1. Hands – on Training

- a. Students work in a guided environment on 1 or 2 of the above areas

2. Student Presentations

- a. As the final step of the course students present their materials to the larger group.
- b. Copies of the final presentations are distributed to the class (when appropriate).



Thomas M. Manson, MA

Thomas Manson is the owner of Police Technical, Inc. Mr. Manson speaks 50 weeks a year at national and international public safety conferences including: **IACP** (International Association of Chiefs of Police), **CALEA** (Commission on Accreditation for Law Enforcement Agencies), **ILEETA** (International Law Enforcement Educators and Trainers Association) and others.

Mr. Manson taught at, and received degrees from: Wichita State University (Master of Arts, 1996) and Indiana State University (Bachelor of Science, 1993). He began his law enforcement career with the United States Border Patrol in South Texas.