

# FIRST LINE SUPERVISION

## **THE NO SHOW POLICY IS IN EFFECT FOR THIS COURSE!**

June 16-26, 2008  
(72 P.O.S.T. Credit Hours)

This eight and a half day program is designed primarily for new supervisors in a law enforcement setting. It is also appropriate for those non-supervisors interested in understanding the basics of supervision, as well as those experienced supervisors seeking to update their knowledge of new developments in personnel supervision. While the emphasis is on a law enforcement setting, the program has been useful to non-commissioned individuals who have direct line supervisory responsibilities.

Major topics covered in this course are:

- ✓ Role and function of the supervisor
- ✓ Supervising Generation X and Generation Y
- ✓ Communication principles and techniques
- ✓ Applying communication principles to direct supervision
- ✓ Motivating employees
- ✓ Managing performance
- ✓ Basic principles of supervision (One Minute Manager techniques)
- ✓ Legal aspects of supervision
- ✓ Building productive work teams
- ✓ Promoting ethical behavior among subordinates
- ✓ Supervising in a community policing model
- ✓ Shaping and changing employee behavior
- ✓ Situational supervision – adapting to different people and situations
- ✓ Solving supervisory problems

This program utilizes primarily a lecture/discussion instructional mode. In addition the program uses structured simulations, role playing, **written homework assignments** and **two evening classes** to facilitate learning.

The primary instructor for this course will be Dr. Malloy Gould from Gould Organizational Consulting and Training Services.

**NOTE:** Completion of this FIRST LINE SUPERVISION course is required before a student can attend MID-LEVEL MANAGEMENT SCHOOL.

**Application deadline:** April 25, 2008

**Confirmation date:** May 2, 2008

**Registration fee:** Wyoming Law Enforcement - \$600.00  
Other - \$750.00

**NO SHOW PENALTY FEE: \$246.00**

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Submit Application Form [#SS-2](#).