

# DETENTION OFFICER BASIC COURSE #11B69

May 2 – June 23, 2011  
(294 P.O.S.T. Credit Hours)

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Wyoming's Peace Officer Standards and Training Commission requires this course for officers entering the detention profession. The course must be satisfactorily completed within one year of employment. The strenuous curriculum focuses on the foundation of knowledge an inexperienced detention officer **must know** to survive and work effectively and acceptably within a Wyoming detention facility. Upon satisfactory completion of this course, an officer will be eligible for certification at the basic level by Wyoming's P.O.S.T. Commission.

Attention is given to theoretical discussions and their practical applications to all pertinent areas of detention work. Topics covered will include medical legal issues, administrative skills, jail population control, physical control techniques, as well as applicable constitutional and case law. The student is required to pass an entry physical fitness assessment, compile a notebook, pass the written exams and successfully demonstrate the practical skills.

As required by Wyoming State Statute 9-1-704, every applicant for admission to the Basic Class for detention officers conducted by the Wyoming Law Enforcement Academy must meet the following standards and requirements before being admitted:

- (i) United States Citizenship;
- (ii) Be an adult at the time of his appointment as a detention officer;
- (iii) Fingerprinting and search of local, state and national fingerprint files to determine whether the applicant has a criminal record;
- (iv) Shall not have been convicted by any state or federal government of a crime for which he could have been punished by imprisonment in a federal penitentiary or state prison;
- (v) Be the holder of a high school diploma or furnish evidence of successful completion of an examination indicating an equivalent achievement;
- (vi) Good moral character as determined by a background investigation;
- (vii) Free of any physical, emotional, or mental conditions which might adversely affect his performance of duty as a detention officer. Physical condition shall be evaluated by a person licensed to practice medicine. Emotional and mental conditions shall be evaluated by a licensed psychologist or psychiatrist;
- (viii) Successfully pass an oral interview examination by the hiring agency.

**Additionally, the Wyoming Law Enforcement Academy cannot admit, or consider any applicant for admission, who has not been issued a temporary P.O.S.T. certification number prior to application. This number must be noted at the appropriate place on the application form.**

When submitting applications for the Detention Officer Basic Course, please keep the following considerations in mind:

1. All applications are processed on a first come - first served basis (based on the date of receipt at the Academy) and are automatically prioritized in the following order:
  - a. Detention Officers
  - b. Others (records clerks, dispatchers, animal control officers, etc.)
2. Applications which are rejected because of an overflow in a previous Basic are automatically given top priority consideration for the next Basic (no additional paperwork is required).
3. Any applications, which should be considered apart from the above priority guidelines because of special or exceptional circumstances, must be accompanied by a letter or memo from the agency administrator explaining the reason(s) for the special consideration.

Some examples of reasons for special requests are:

- a. Officers whose one year grace period for attendance in the Basic Course is about to expire.
- b. Officers who would receive additional pay upon completion of the Basic Course.
- c. Departments that have an established policy which does not permit officers to work un-supervised until they have completed the Basic Course.
- d. Illness or special scheduling considerations.

**Application deadline:** March 25, 2011  
**Confirmation date:** April 1, 2011

Submit Application Form **#CBA-1** and Medical History Form **#MH-1**.